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**Sample Letter of Selection as Female Alternate**

**Teen Leadership Camp 2019**

**Name**

**Address**

**City, State ZIP**

**Re: Teen Leadership Camp - TLC**

**Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,**

**The quality of applicants for the 2019 Rotary Teen Leadership Camp (TLC) was truly outstanding.**

**I am writing to inform you that you have been selected as a reserve candidate for the female contingent, which means if someone is unable to attend you may take her place. Be aware that this could be on short notice, close to, or on the opening day of the conference, which is set for December 6 - 8, 2019 at Camp Cedar Crest in Running Springs, California.**

**If you are able to attend, The Rotary Club of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ will pay**

**all your expenses relating to transportation, lodging and meals. In the meantime,**

**you and your fellow students are invited to a club meeting scheduled for**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_at \_\_\_\_\_\_\_\_\_ at the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,**

**where you will have an opportunity to meet other Rotarians and learn more about**

**Rotary.**

**Further details about TLC will be provided to you and your parent(s) at an orientation meeting scheduled for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2019 at \_\_\_\_\_ at**

**the \_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. This**

**meeting will also include students sponsored by the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and**

**\_\_\_\_\_\_\_\_\_\_\_\_\_ Rotary Clubs. Your attendance is mandatory and crucial to your**

**full participation and will allow you and your parent(s) to ask questions and gain a clearer understanding of the TLC Conference.**

**We hope that you will make the most of this learning opportunity if it comes your**

**way and wish you every success in the future.**

**Sincerely,**

**TLC Chairperson**